



Timeline (guide):

- 3-5pm Board Orientation Part 2: “HSNS Operations” (including HCC site tour)
- 5:15 pm Call to Order
- 5:15 pm George Mencher Award Presentation
- 5:25 pm Dinner
- 5:55 pm Board photos
- 6:00 pm Regular Board Meeting

Standing Supporting Documents

- [Consent agenda information \(what is it and how is it used?\)](#)
- [Motions cheat sheet](#)
- [Board Governance Decision Matrix](#)
- [Policy 22 – Code of Conduct](#) (reference to Conflict of Interest)
- Meeting Minutes (June 2024)
- Board Committee Reports
 - Board Executive
 - Finance & Investment
 - Nominating (no report)
 - Policy & Governance (no report)
- CEO Report to the Board

Additional Supporting Documents

- Lenore and George Mencher Award description and recipient biography
- [Board Overview of Governance](#)
- [Board Governance, Education, and Activity Calendar](#)
- [Cumulative list of Board Education topics](#)
- Integrated Quality Care Framework and Q1 Scorecard
- Indigenous Treaties Partners Proposal
- Business Plan (including Business Cases) & Capital Equipment Plan DRAFTS

Board of Directors

Bhangale, Chirag	P	Kiefte, Michael	P	Rizzetto, Maria (Vice Chair)	P
Frost, Jon	R	Kujath, Magdalena	P	Sullivan, Vickie	P
Grant, John	P	Landy, Mark (Chair)	P	Vossen, Emma	P
Haley, Matthew (Sec-Treasurer)	V	MacLean, Matthew	P	Mason-Browne, Anne (CEO)	P
Kaur, Anuroop	P	Noronha, Adline	A	Leslie, Kimberlee (Admin. Assistant)	P

Guests:

- Mr. R. Kolanko, Director of Finance and Operations
- Dr. Greg Noel, Director of Adult and Mi’kmaq Hearing and Speech Services
- Dr. Sharon Walker, Director of Pediatric and Autism Hearing and Speech Services
- Brianna Hepditch, George Mencher Award recipient (presentation & dinner)

Present: (P) Videoconference: (V) Regrets: (R) Absent: (A)

5:15	<p>1. Call to Order & Introductions The meeting was called to order at 5:22pm.</p> <p>1.1 George and Lenore Mencher Award Presentation Mr. Landy provided background/historical information about the George and Lenore Mencher award. Dr. Kiefte provided background information on Brianna Hepditch, the award recipient. Mr. Landy and Dr. Kiefte presented Ms. Brianna Hepditch with a plaque.</p>
6:00	<p>2. Announcements</p> <p>2.1 Regrets: Mr. Frost 2.2 Declarations of potential conflict of interest: None</p>
6:05	<p>3. Consent Agenda</p> <p>a. Board meeting agenda b. Previous meeting minutes – June 2024 c. Board Executive Report d. Committee Reports</p> <ul style="list-style-type: none"> • Finance & Investment • Nominating (no report) • Policy & Governance (no report) <p>Mr. Landy provided an introduction on the consent agenda.</p> <p>MOTION: that the Board of Directors approve the consent agenda. Motion moved and seconded. Motion carried.</p>
6:10	<p>4. Quality of Care: Integrated Quality Care Framework and 2024-25 Q1 Scorecard Presentation with Dr. Sharon Walker, Director Pediatric and Autism Hearing and Speech Services</p> <p>Dr. Walker presented the Integrated Quality Care Framework and informed the Board that there will be a new format for scorecard data to be introduced to the Board for Q2 (November), with capacity to show trends over the year.</p> <p>Q: Will you be able to reflect on the effect of the new funding and new positions? A: Yes. The new positions are coded to a different budget code so we can know what staff are associated with the new funding.</p>
6:25	<p>5. Board Executive (topics requiring action)</p> <p>5.1 Indigenous Cultural Training Mr. Landy provided an overview of the Board Executive discussion around why this training is important for the Board and the timeframe to meet Accreditation standards.</p>

It is the recommendation of the Board Exec for the Board to proceed with the 3-hour training session, preferably in person. The Board Exec recommends December as there is no set Board meeting that month.

Mr. Landy opened the floor for discussion and questions.

Q: Would it be an evening session?

A: Perhaps. The Board Exec would have to check with the consultants.

Q: There are other diverse groups, what are the education requirements for these groups?

A: All of it is important but there is a set of Accreditation standards set for Indigenous anti-racism. The HSNS Equity, Diversity and Inclusion (EDI) committee will be leading the education planning on cultural safety and anti-racism for the whole organization.

Q: Could the session be at another time? For example, at the November Board meeting? It makes sense to have it around the November meeting when the Board will already be in-person.

A: Board Exec would have to investigate and communicate with the consultant.

Q: If the weather is not good, would there be an option to convert to fully virtually or to have a blended option? Or could it be rescheduled if there was a snowstorm?

A: The Board Exec will check with the consultants.

Comment: We should make this a priority for the Board and as it would align with the goals of the Board and the Nominating Committee

Suggestions for the session:

- Have an in-person session in early December – check to see if a blended option is available.
- If in December, can the session be rescheduled or moved to virtual if there is a snowstorm?
- Move the November Board meeting to Friday, November 22 and have the training session Saturday morning.

ACTION: Board Exec to contact the consultants and see what is possible

MOTION: that the Board of Directors approve to move forward with delivery of the 3-hour Indigenous Cultural Training workshop; date and format to be determined. Motion moved and seconded. Motion moved.

5.2 Strategic Planning

The current strategic plan will be sunset in April 2025. The Board will need to start the discussion of how they will undertake the next Strategic Plan. One of the Board's responsibilities is to set the strategic direction for HSNS.

	<p>Dr. Kieft shared information and his experience about an organization who led a strategic planning session to develop a Strategic Plan for the School of Communication Sciences & Disorders. The focus was on a one-year plan with training provided to update the plan annually. The session had more positive feedback than previous ones.</p> <p>This information would be a potential option for the Board to investigate.</p> <p>Q: Did HSNS have consultants in the past? A: Yes, we had external consultants to help with the development.</p> <p>ACTION: The Board Exec to investigate the thresholds for budget amounts and available list of government approved vendors for external consultants and will report back to the Board at the October meeting.</p>
6:35	<p>6. CEO Report</p> <p>6.1 Quality of Care: Preschool Accessibility Innovations Project (PAIP) Ms. Mason-Browne presented information on the Preschool Accessibility Innovations Project (PAIP).</p> <p>6.2 Monthly update Ms. Mason-Browne presented the CEO Report for September 2024, including status of the Service Agreement review with DHW. Mr. Kolanko spoke about developments in facilities and operations.</p>
6:40	<p>7. Finance & Investment (topics requiring action)</p> <p>7.1 Capital Equipment Plan 7.2 Business Plan 2025-26</p> <p>Ms. Sullivan presented the capital equipment plan and the 2025-26 Business Plan (as reviewed by the Finance & Investment committee) to the Board on behalf of the Finance & Investment committee. The recommendation to approve both the capital equipment plan and the business plan was brought forward to the Board.</p> <p>MOTION: that the Board of Directors approve the capital equipment plan as presented. Motion moved and seconded. Motion carried.</p> <p>MOTION: that the Board of Directors approve the HSNS 2025-26 Business Plan as presented. Motion moved and seconded. Motion carried.</p>
7:00	<p>8. Old Business</p> <p>None</p>

7:10	<p>9. New Business</p> <p>9.1 Nominating committee: The committee did not meet but has a meeting set for early October. The mentorship program was mentioned to the Board members and confirmation of mentorship matches will be at the October meeting.</p> <p>9.2 Board member running for local office One of the Board members is running for local city office.</p> <p>Q: From a bylaws perspective, would it be a conflict of interest if they are elected? A: The Policy & Governance committee would need to investigate this.</p> <p>ACTION: Policy & Governance committee to review potential conflict of interest</p>
7:20	<p>10. Members' Comments</p> <p>10.1 Reminder on revised meeting evaluation form Ms. Leslie informed the Board of the move to an Aprio version of the meeting evaluation form and provided a general overview of how the form would be completed.</p> <p>Additional Comments:</p> <ul style="list-style-type: none"> • Think it was a great meeting, being able to focus on things that need to be discussed.
7:25	<p>11. In-camera session</p> <p>MOTION: that the Board of Directors move to in-camera session. Motion carried.</p> <p>MOTION: that the Board of Directors move to adjourn the in-camera session. Motion carried.</p>
7:30	<p>12. Date of next meeting: October 17, 2024 (In person, HSNS Provincial Office)</p>
7:30	<p>13. Adjournment</p> <p>MOTION: that the Board of Directors move to adjourn the meeting. Motion carried.</p> <p>Meeting adjourned at 7:49pm</p>